



Harnett
C O U N T Y
NORTH CAROLINA

RFQ # PR06142024

REQUEST FOR QUALIFICATIONS
Greenway Feasibility Study

RFQ Issuance Date:

May 21, 2024

Submission Deadline:

Friday, June 14, 2024 at 4:00 PM EST

Submit Proposals To:

County of Harnett

Attn: Renea Warren-Ford, Procurement Specialist

455 McKinney Parkway/ PO Box 760

Lillington, NC 27546

Deadline to Request additional information and submit Questions:

Wednesday, June 5, 2024 at 4:00 PM EST

All questions will be posted and answered on the County's website by Thursday, June 6 at 5:00 PM EST

Questions should be directed by email only to:

Renea Warren-Ford

purchasing.support@harnett.org

**Request of Qualifications
for the Preparation of Greenway Feasibility Studies for
Three (3) Greenway Segments**

Purpose and Overview

Harnett County is seeking a qualified consultant to prepare feasibility studies for three (3) greenway segments throughout Harnett County as identified in the Harnett County Bicycle, Pedestrian, and Greenway Plan. The feasibility studies must address existing conditions, potential opportunities and barriers, identification of properties along the alignments, right-of-way acquisition, environment needs, cost estimates for construction with a proposed plan for implementation, and funding options and available grants for the three segments identified in the Scope of Work section of this document.

All recommendations will be informed by a thorough analysis of current land use, inventory of existing physical conditions, safety evaluation of all proposed greenway designs, and public input.

Once completed, the feasibility studies will be utilized to pursue additional federal and state transportation funding for construction.

Proposed greenway segments Harnett County is requesting feasibility studies of include extension of the Dunn Erwin Rail Trail to the Town of Coats, new greenway segment from the Town of Lillington to Campbell University, and new greenway segment from the Town of Lillington to North Harnett Primary School (please see attached maps).

Feasibility Study Components

The feasibility studies shall be organized into five components:

1. Existing Conditions
 - a. Information provided shall include an analysis of the current land use in the surrounding area and the existing physical conditions including greenway corridors, major transportation corridors, and rights of way information.
 - b. A cultural analysis , if applicable, should include points of interest along the study area, historical landmarks and registered districts, school locations, church locations within a half mile of the study area, identified economic development districts, identified affordable housing districts, etc.
 - c. An environmental analysis should include topography, hydrology, floodplain locations, and natural habitat areas. Some data can be accessed with existing County GIS data sets.
 - d. Results should be represented in easily decipherable graphs, charts, tables.
2. Opportunities and Barriers Analysis
 - a. The Opportunities and Barriers (O&B) analysis should address issues that can be considered opportunities that the greenway segments can provide if constructed. Examples of opportunities can include connectivity to points of interest, economic development potential and number of citizens with a walkable or rideable distance to the greenway.
 - b. This section should address barriers that could make implementation of the greenway difficult or infeasible to achieve.
 - c. Special attention should be given to investigating potential impacts of property owners.

- d. Analysis of constructability including potential permitting challenges with regulatory agencies, particularly the US Army Corps of Engineers and NCDOT.
 - e. Funding options should be explored.
- 3. Public Participation
 - a. The identified stakeholders and property owners should be directly contacted as part of the public participation process. Further involvement may be necessary based upon preliminary conversations with property owners and stakeholders.
- 4. Trail Recommendations
 - a. The inventory and analysis weighed against public input and O&B should inform a series of recommendations for greenway/path alignments in the study area. All recommendations should consider and support other relevant County plans such as the Harnett County Bicycle, Pedestrian, and Greenway Plan.
 - b. All recommended alignments shall be mapped and delivered in GIS format compatible with existing County systems and shapefiles shall be shared with the County Development Services Department.
 - c. Trail recommendations must include potential route options and evaluation of safety components.
 - d. Recommendations must include phasing options.
- 5. Action Plan
 - a. The trail alignment recommendations will necessitate an action plan for their achievement. The action plan should be a section of the study that present its implementation in a methodical, detailed, comprehensive, written and tabular format.
 - b. The first draft of the action plan should be based on the consultant's recommendations. The final draft will be based on the consultant's recommendations, oversight committee recommendation, and input from other relevant committees. The action plan will also include a strategies component that will include cost estimates, funding sources, partnership opportunities and land acquisition methodologies.
 - c. The action plan should include estimated costs and schedule for implementation, included a phasing plan.
- 6. Maintenance Planning
 - a. The study should explore and recommend maintenance solutions after the construction of the greenway. This should include costs, resources, needs, and suggested practices surrounding the maintenance of the greenway on an annual basis.

Milestone Dates

A schedule of when certain milestones can be accomplished must be included in the proposal. Milestones should include: contract approval, oversight committee meetings, first draft completion, reviews, revisions, and approval by the Harnett County Board of Commissioners.

Submittal Requirements

Prospective Consultants shall submit their proposals which address the following:

1. Project Approach: Briefly describe the firm's approach to greenways and trails planning, including methods and user involvement. Outline of how your firm would approach this project given a 9-month timeframe:
 - a. Projected Schedule- detailed.

- b. Description of proposed Project Methodology
2. Similar Project Experience: In detail, outline the experience of the firm with similar projects and describe creative design “concepts” used for greenway projects with examples (in color) of your work. Include specific project names, a description of the work completed, and the name and telephone number of individuals to contact for references and final project cost. Identify any projects performed for government agencies (State or local) in the last ten years that would indicate your firm’s experience with government contracting procedures
 3. Design Team: Provide a description of your project team; listing the firm name(s), individuals involved and the role they will perform (principal-in-charge, project landscape architect, consulting engineer, etc.). Provide a description of the qualifications and experience of the specific individuals that will be involved in this project, including the staff of other professional firms (include registration numbers of landscape architects and engineers). Identify their experience with similar type of projects.
 4. Cost Estimating and Phasing Procedures: The consultant will be required to perform cost estimates throughout the feasibility planning phases. Describe your firm’s approach to and/or method of cost estimating. Describe your firm’s method of phasing the development plan.
 5. Collaborative Scope: Collaboration and unity among greenway entities and stakeholders to promote countywide trail connectivity.
 6. References: Identify three references (name, address, and phone numbers) for recent similar consulting projects.

Submittal Instructions

Submit one hard copy via UPS or FedEx or hand deliver and one digital copy to purchasing.support@harnett.org with **Greenway Feasibility Study** in the subject line of the email on or before 4 PM EST on Friday, June 14, 2024, to:

County of Harnett
Attn: Renea Warren-Ford, Procurement Specialist
455 McKinney Parkway
Lillington, NC 27546

For questions pertaining to the project, please contact Renea Warren-Ford at purchasing.support@harnett.org no later than 4:00 PM EST on Wednesday, June 5, 2024. All questions and answers will be issued in written addenda to the Request for Qualifications no later than 5:00 PM EST on Thursday, June 6, 2024.

Upon receipt of Statement of Qualifications by the County, such Statements and all included documentation shall become the property of the County, without compensation to the Vendor, for disposition or usage by the County at its discretion. The County assumes no responsibility or obligation to Firms, and will make no payment for any cost associated with the preparation or submission of proposals.

All inquiries or correspondence related to or about this RFQ and all Statements submitted shall become the property of the County when received and subject to public disclosure unless exempt for disclosure by law. Unless required by law, proprietary or financial information submitted by a Firm will be not be

disclosed if the Vendor visibly marks each part of the Statement which Firm considers to be confidential or proprietary information with the word “ Confidential.”

Selection Criteria

The selection of a professional greenway consultant shall be based on qualification information exhibited in both written and graphic form, along with personal interviews as needed. Criteria for selection will include, but not necessarily be limited to, the following:

1. Relevant experience with similar projects, with emphasis on greenway design and implementation.
2. Project Approach and Methodology for forming the feasibility plan.
3. Qualifications and experience of key project team members who will remain actively involved throughout the entire feasibility planning process.
4. Quality of work exhibited in both written and graphic form as well as interviews.
5. Approach to and previous accuracy of cost estimating.
6. The sufficiency of the financial resources and ability of the firm to provide the service.
7. References
8. Preference will be given for consultants that favorably demonstrate collaboration and unity in developing countywide trail connectivity.

Oversight Committee Participants

Staff from Harnett County Parks and Recreation, Harnett County Development Services, Town of Coats, Town of Lillington, and Triangle Trail Initiative will serve as the oversight committee responsible for collaborating with the qualified consultant to develop the study and will recommend approval of the plan to the Harnett County Board of Commissioners.

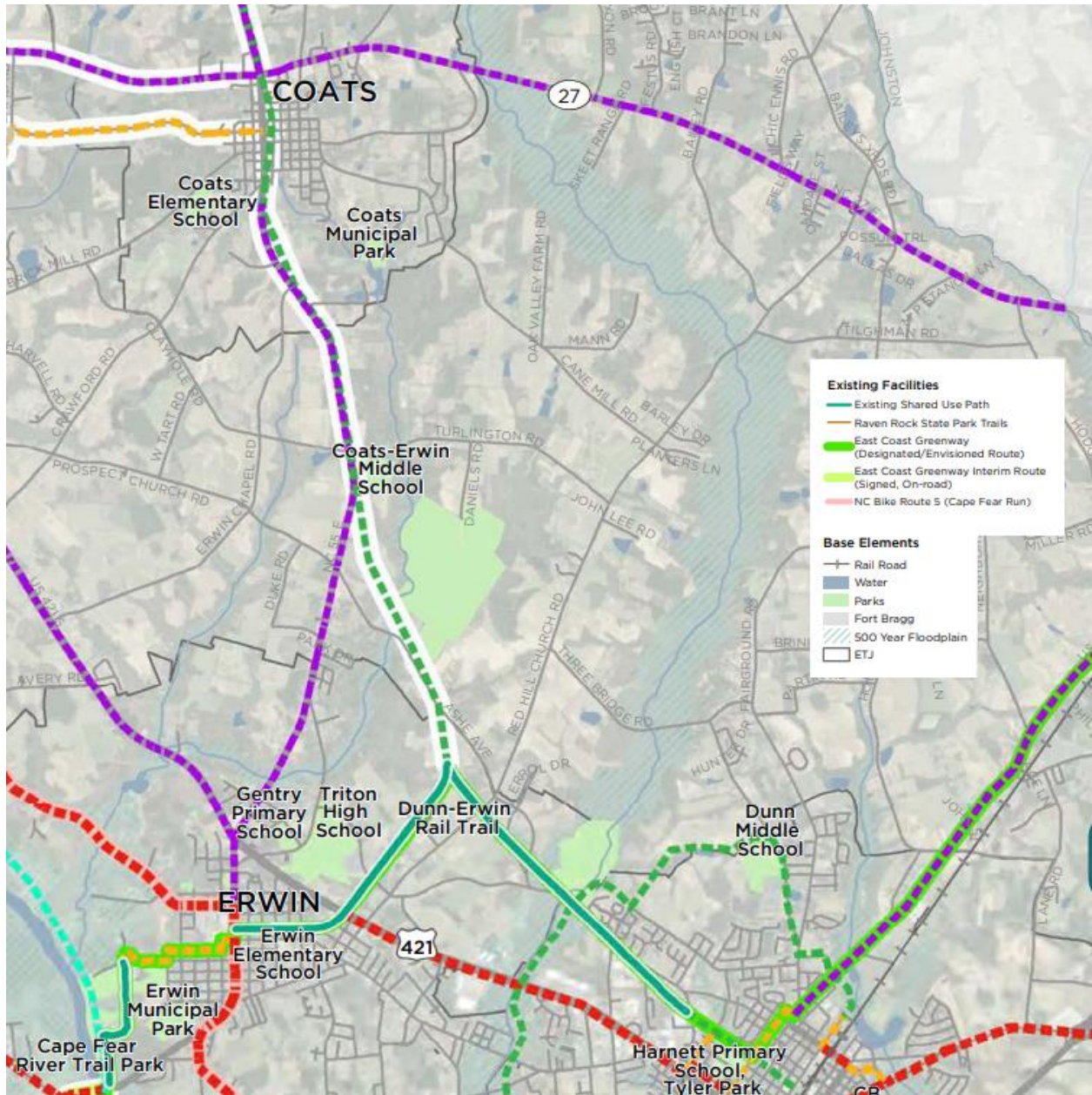
Harnett County Parks and Recreation will serve as the main point of contact for the consultant.

Selection Process

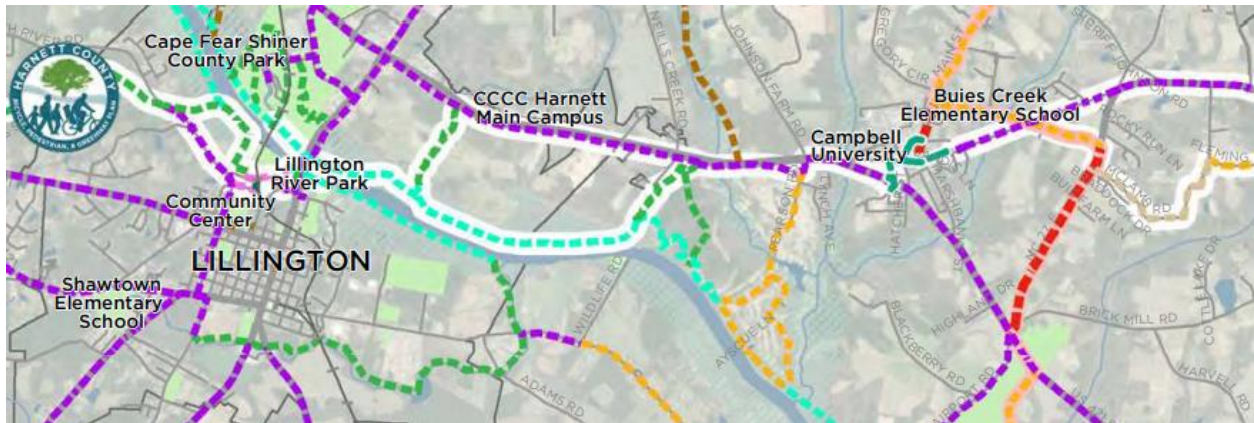
The oversight committee will review and short-list the SOQs submitted for consideration. The committee will contact the firms selected for consideration and may give a schedule of interviews.

Following the interviews (if deemed necessary), the panel will, in its opinion by interview, score and review other considerations for selecting the firm best suited for developing the greenway feasibility study. Firms with greenway planning experience will be given preference for interview and selection. References are required and will be rigorously checked.

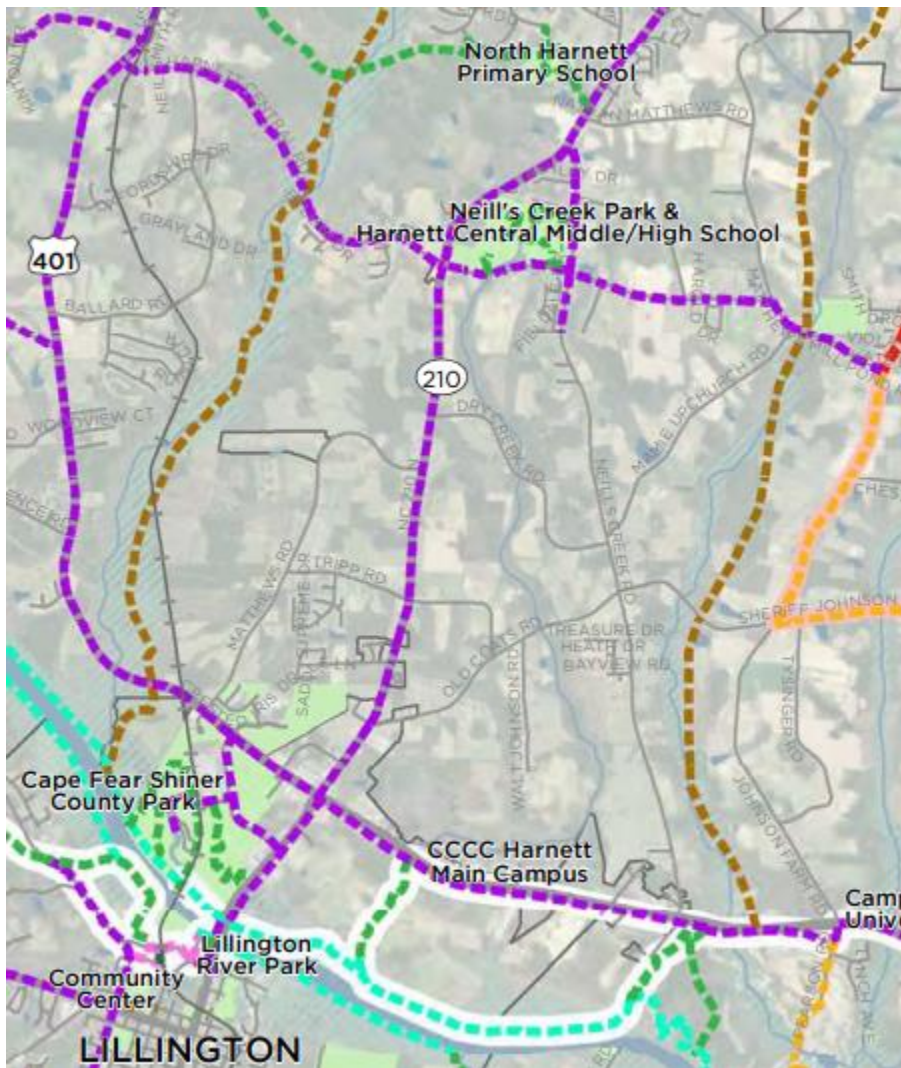
Map A: Dunn-Erwin Rail Trail to Town of Coats



Map B: Town of Lillington to Campbell University



Map C: Town of Lillington to North Harnett Primary School



Harnett County, NC
Greenway Feasibility Studies RFQ

Firm Evaluation Form		
Project Description: Greenway Feasibility Study		
Project Location: Harnett County, NC		
Evaluation Criteria	Value	Score
<p>A. Qualifications and Experience</p> <p>1. Demonstrated recent experience reflecting the type of work, quality of work and ability to complete work within budget and schedule.</p> <p>2. Composition and expertise of the consultant team, including specific individuals who will perform work and the time spent by each.</p>	1 - 30	_____
<p>B. Proposed Project Approach</p> <p>1. Understanding of Scope of Work</p> <p>2. Demonstrated successful experience and skill working with local government staff, elected officials, community groups, and NCDOT.</p> <p>3. Approach and accuracy of Cost Estimation</p>	1 - 30	_____
<p>C. Responsiveness</p> <p>1. Completeness and general quality of the written submittal (organization, format, understandability, soundness of methodology)</p>	1 - 20	_____
<p>D. References</p> <p>1. Past record and performance</p> <p>2. Number and size of similar projects completed in past five (5) years</p> <p>3. Claims for malpractice of defective performance that have been asserted against the Firm with the past five (5) years</p>	1 - 20	_____
TOTAL SCORE		1 - 100 _____